

[Your family and given names]  
[Street and number]  
[Postal code and town/city]  
[Your customer number]

[The name of your supplier]  
[Address]  
[Postal code and town/city]

[Place], [Date]

Subject: cancellation of my energy supply contract

Dear Madam/Sir,

I hereby inform of my cancellation of my [electricity/natural gas] contract as of [desired date of cancellation]. This date takes into account the period of notice set out in the general terms and conditions applicable to this contract. Therefore, no compensation for cancellation may be claimed.

Please can you also send me in writing confirmation of the date on which cancellation will come into effect as well as a final settlement invoice.

I look forward to receiving your earliest response.

Yours faithfully,

[Family and given names]

[Signature]